



9526 N.E. 2nd Avenue, Suite 202D, Miami Shores, Florida 33138

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**INDEPENDENT CONTRACTOR
APPLICATION FOR EMPLOYMENT**

Community Rightful Center is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, national origin, disability or handicap, or veteran status.

PERSONAL:

Name: _____ Date _____
Last First Middle

Address: _____
Number & Street City State Zip Code

Phone No.: _____ Email: _____

Position Applied For: _____

Availability: _____ Full Time _____ Part Time _____ Contractor (1099) _____

Date Available: _____ Salary Desired: _____

Social Security Number: _____

Are you over 18 years old? _____ Yes _____ No

Are you legally eligible for employment in the United States? _____ Yes _____ No

(If offered employment, you will be required to provide documentation to verify eligibility.)

EDUCATION: Please indicate education or training which you believe qualifies you for the position you are seeking.

High School Diploma/GED: __ Yes __ No

School(s): _____ City/State _____

College and/or Vocational School:

Number of Years Completed (circle one) 1 2 3 4

School(s): _____ City/State: _____

Major: _____ Degrees Earned: _____

School(s): _____ City/State: _____

Major: _____ Degrees Earned: _____

Other Training or Degrees:

School(s): _____ City/State: _____

Course: _____ Degree or Certificate Earned: _____

PROFESSIONAL LICENSE OR MEMBERSHIP:

Type of License(s) Held: _____

State of _____ License No.: _____

License Exp. Date: _____

Other Professional Memberships: _____

(You need not disclose membership in professional organizations that may reveal information regarding race, color, creed, sex, religion, national origin, ancestry, age, disability, marital status, veteran status or any other protected status.)

**This application for employment is good for 90 days only.
Consideration for employment after 90 days requires a new application.**

SKILLS:

Office: Typing _____ wpm.

__ Microsoft Word __ Excel __ PowerPoint __ Outlook

Other Software Skills: _____

Languages: _____

Have you ever been employed with the State of Florida? __ Yes __ No

If so, please state facility name and location and dates of employment:

RECORD OF CONVICTION:

During the last ten years, have you ever been convicted of a crime other than minor traffic offense?

_____ Yes _____ No

If yes, explain: _____

(A conviction will not necessarily automatically disqualify you for employment. Rather, such factors as age and date of conviction, seriousness and nature of the crime, and rehabilitation will be considered).

PROFESSIONAL EMPLOYMENT HISTORY: Please list your last employer first, followed by your second employer.

May we contact your present employer? __ Yes __ No

1. Employer _____

Address _____

Telephone _____ Position _____

Dates of Employment: From _____ To _____

Pay Rate/Salary _____ Supervisor _____

Duties _____

FT _____ PT _____ Temporary/Seasonal _____ Other _____

Reason for Leaving _____

2. Employer _____

Address _____

Telephone _____ Position _____

Dates of Employment: From _____ To _____

Pay Rate/Salary _____ Supervisor _____

Duties _____

FT _____ PT _____ Temporary/Seasonal _____ Other _____

Reason for Leaving _____

3. Employer _____

Address _____

Telephone _____ Position _____

Dates of Employment: From _____ To _____

Pay Rate/Salary _____ Supervisor _____

Duties _____

FT _____ PT _____ Temporary/Seasonal _____ Other _____

Reason for Leaving _____

4. Employer _____

Address _____

Telephone _____ Position _____

Dates of Employment: From _____ To _____

Pay Rate/Salary _____ Supervisor _____

Duties _____

FT _____ PT _____ Temporary/Seasonal _____ Other _____

Reason for Leaving _____

If you have your resume, please check _____ Yes _____ No

Explain any gaps in work history: _____

Have you ever been discharged or asked to resign from a job? __ Yes __ No

If yes, explain: _____

REFERENCES:

PROFESSIONAL

Name: _____

Address: _____

Contact No.: _____

Email Address: _____

How long have you known this individual? _____

PROFESSIONAL

Name: _____

Address: _____

Contact No.: _____

Email Address: _____

How long have you known this individual? _____

PERSONAL

Name: _____

Address _____

Contact No.: _____

Email Address.: _____

How long have you known this individual? _____

EMERGENCY CONTACT

In case of emergency, please let us know whom we may contact:

Name _____ Phone _____

Address _____

Name _____ Phone _____

Address _____

APPLICANT'S CERTIFICATION AND AGREEMENT

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize COMMUNITY RIGHTFUL CENTER, INC (CRC) to verify their accuracy and to obtain reference information on my work performance. I hereby release COMMUNITY RIGHTFUL CENTER, INC (CRC) from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.

I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal.

I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of the Employer. However, I further understand that neither the policies, rules, regulations of employment nor anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and at will and that either I or COMMUNITY RIGHTFUL CENTER, INC., representative may terminate my employment at any time with or without notice or cause.

Signature of Applicant _____
Date: _____

VOLUNTARY SELF IDENTIFICATION FORM

COMMUNITY RIGHTFUL CENTER (CRC) is an Equal Opportunity Employer. As required by law, we must record certain information to be made a part of our Affirmative Action Program. Applicants for employment are also invited to participate in the Affirmative Action Program by

reporting their status as handicapped, disabled veteran, veteran of the Vietnam era or other minority. In extending this invitation you are also advised that: (a) workers (applicants) are under no obligation to respond, but may do so in the future if they choose; (b) responses will remain confidential within the Human Resources Department; and (c) responses will be used only for the necessary information to include in our Affirmative Action Program. We are a company that values diversity. We actively encourage women and minorities to apply. Refusal to provide this information will have no bearing on your application and will not subject you to any adverse treatment. **Please complete the information requested below. Thank you for your cooperation.**

APPLICANT INDENTITY INFORMATION

NAME: _____

DATE: _____

POSITION YOU'RE APPLYING FOR: _____

PLEASE CHECK ALL THAT APPLY (See next page for Identity definitions)

RACE OR ETHNIC IDENTITY

- Hispanic or Latino
- White (not Hispanic or Latino)
- Black or African American (not Hispanic or Latino)
- Native Hawaiian or Pacific Islander (not Hispanic or Latino)
- Asian (not Hispanic or Latino)
- American Indian or Alaskan Native (not Hispanic or Latino)
- Two or More COMMUNITY RIGHTFUL CENTER (CRC) (not Hispanic or Latino)

GENDER

- Male
- Female

VETERAN STATUS

- Vietnam Era Veteran
- Other Eligible Veteran
- I do not wish to Self-Identify Signature _____

EEO RACE/ETHNIC IDENTIFICATION CATEGORIES

Hispanic or Latino

A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race.

White (Not Hispanic or Latino)

A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

Black or African American (Not Hispanic or Latino)

A person having origins in any of the black racial groups of Africa.

Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino)

A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

Asian (Not Hispanic or Latino)

A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

American Indian or Alaska Native (Not Hispanic or Latino)

A person having origins in any of the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment.

Two or More COMMUNITY RIGHTFUL CENTER (CRC) (Not Hispanic or Latino)

All persons who identify with more than one of the above five COMMUNITY RIGHTFUL CENTER (CRC).

Vietnam Era (Veteran)

Defined as a veteran who (a) served on active duty in the Republic of Vietnam between February 28, 1961 and May 7, 1975, or (b) served on active duty for a period of more than 180 days, any part of which occurred between August 5, 1964 and May 7, 1975, and was discharged or released there from with other than a dishonorable discharge, or (c) was discharged or released from active duty for a service-connected disability if any part of his or her active duty was performed between August 5, 1964 and May 7, 1975.

Other Eligible Veteran

Defined as any veteran who served in a “war” declared by Congress, in a campaign or on an expedition for which a campaign badge, a service medal, or an expeditionary medal has been awarded.

END OF APPLICATION